

## How to PRINT YOUR LIST FOR ROUNDING in WSP

**WSP Census Tab:** Make sure relationship tab has correct roles selected for my patients and group patients. Choose ordering *ONLY* if you want to have everyone on list that you writer orders on. You may have more relationships than shown below.

The screenshot shows two panels for selecting relationships. The top panel is for 'My Patients' and the bottom for 'Group Patients'. Both panels have an 'Available' list with 'ORDERING' and a 'Selected' list with 'ADMITTING' and 'ATTENDING'. Below these are 'save' and 'clear' buttons.

Below the panels is a navigation bar with tabs: Census, Action List, Order Sign-Off, CPOE, Documentation, Deficiencies, Assignments, Orders, Results, Med Res View, Meds, Vitals, Clinical Assess, Pat Sched, Reports, Caregiver Sched, Covering, Misc, URLs.

The 'Patient Selection' section includes a search bar and various filters: Patients (Group & My Patients), Type (Current), Last Name, First Name, Facility (McLAREN OAKLAND), N/S (ALL), R/B (ALL), Group (NONE), MRN, Visit ID, Bed Filter (In Bed), Svc. Codes (ALL), DOB, Pt. Type (ALL), and Multiselect.

The 'Encounters' section has buttons for 'build worksheet', 'add to worksheet', 'clear worksheet', 'print rounding', 'print facesheet', and 'patient hand-off report'. Below is a table of patient encounters.

✓	P	R	V	A	I	Patient Name	AT	Nursing Station/OL	Room/Bed	Complaint	Admit Date	Discharge Date	Status	DOB	Age	S	Visit ID	MRN	Type	Service Code
<input type="checkbox"/>						TEST_HICNUMBER Z.	*	3 W PREARRIVAL SURGERY	X PRE ENDO 39	TEST PT	06/06/2017 08:54		Admit	01/01/1975	43Y	F	7001049987	706798	P OP SURGERY	SP SURGERY

### Patients:

- **My Patients** – Current list of your inpatients (if you are the attending, admitting, referring, consulting, etc.)
- **Group & My Patients** – Current list of inpatients for yourself and entire group
- **Group Patients Only** – Current list of inpatients for your group only (excludes your patients)  
If you are designated in WSP as covering by another Dr. or have added patients to your list, please consider the additional options in drop down.

**Type:** Current

**Facility:** McLaren Oakland

**N/S (nursing Station):** All

**Group:** Select Group(s)

**Bed Filter:** In Bed

**SVC Code and Patient type:** ALL

**Print rounding** – Click this button to print your selected census list.

**PLEASE CALL THE DR'S HELPDESK HOTLINE AT 248-338-5700 FOR ADDITIONAL ASSISTANCE**