




ELECTRONIC MEDICATION RECONCILIATION

- **MUST** be **COMPLETED** for **ANY CHANGE** in level of care: **ADMISSION, TRANSFER** or **DISCHARGE**
- Every medication **MUST** be addressed before you can complete the reconciliation
- The green house icon before a medication indicates a home med 
- Nurse may request an additional reconciliation if additional home medications are identified after the admission reconciliation has been completed
- If a therapeutic substitution was made on the **INPATIENT** order, you can change it back to the home med upon **DISCHARGE** by **CANCELLING** the substituted med and **CONTINUING** the home med.
- If you are uncomfortable addressing a certain medication, click “Def” to defer
- If you modify an order, click the blue information icon (on the right side of screen) to view what was changed 
- On the Medication Reconciliation home screen, you can click the icon before a completed Med Recon to view a report displaying all affected medications

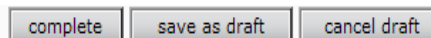
Completed Medication Reconciliations		
Type	Date Completed ▾	Comple
 Admission	09/10/2014 14:38	KARLA

CONTACT INFORMATION

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BUTTON DESCRIPTIONS

- **Cont** - Continues the medication, unchanged, through to the next setting. **NOTE: When “Cont” is selected, the order retains its current state.**
- **Def** - Delays decision on the home medication. No action is taken; however, the med will continue to display on future reconciliations until a decision is made.
- **Mod** - Modifies the order before continuing it. When you click this button, the CPOE Order Entry window displays. The order is modified and re-submitted just like a regular CPOE order.
- **Hold** – Will temporarily hold the medication. A reason is required to hold the medication.
- **Res** – Resumes a held order
- **DC** – Discontinuing a medication inactivates the order. A discontinued medication is no longer appropriate for the patient in any setting, including as a home med.
- **Cncl** – Cancels the medication order
- **Rplc** – Allows you to replace a home med with a new medication upon discharge.



- **“complete”** - completes the medication reconciliation
- **“save as draft”** – saves all changes to the medication reconciliation, but does not send the changes to other Paragon applications. Note: there cannot be more than one draft at a time.
- **“cancel draft”** – cancels the draft in progress. To cancel a draft, you must provide a reason.